

October 28, 2021

Re-Opening of Sunbeam Kids Hub, Children's Respite Program on December 1st, 2021

Earlier this year, Sunbeam assumed operations of **Sunbeam Kids Hub** (formerly Kids Country Club, Cambridge location), offering overnight respite services for children having medically fragile / technologically dependent support needs. Through this exciting acquisition, Sunbeam expanded its existing children's respite programming with sites in Cambridge and Kitchener, serving families across Waterloo Region, Wellington County, Dufferin County, Halton Region, Peel Region, York Region and Simcoe County.

The Kids Hub site underwent a successful children's licensing compliance review when services transitioned to Sunbeam, and we also carefully examined the physical premises to identify opportunities to improve the home's safety, accessibility and comfort for the exceptional children receiving services at this location for many years to come. A planned shutdown of the home this fall allowed us to complete over \$100,000 in upgrades, renovations enhancements to the home, including: new flooring, painting, window blinds and lighting throughout, upgrades to electrical receptacles, wall protection installation, new furnace and air conditioning unit, new appliances, and other minor indoor / outdoor repairs.

We are pleased to share that most of the former Kids Country Club Cambridge staff have now been onboarded as Sunbeam staff, having completed an extensive orientation to Sunbeam policies, procedures, and quality standards, and participating in a series of job shadow shifts at other Sunbeam homes supporting children with complex clinical needs. This transition plan helps to ensure continuity of care at our new Kids Hub location and offers many familiar and friendly faces to welcome children and families back to the program.

Although overnight respite services have been greatly reduced during the COVID-19 pandemic, Sunbeam Kids Hub will resume limited services on December 1st, 2021, and we are hopeful to expand services in the Spring of 2022 dependent upon pandemic conditions at the time.

With this letter, you will an *Introduction Package* to provide you with the information and resources you need to access children's respite services at Sunbeam. Please also note the new COVID-19 vaccination or testing requirement for the children's respite program, details of which are included in the *Introduction Package*.

Coming Soon – as part of Sunbeam’s transition of services for the Kids Hub site, we committed to government to make several changes and enhancements to programs and services. We plan to launch these changes in the Spring of 2022, and we look forward to sharing all the new program updates with you in the coming months.

The enclosed *Information Package* includes:

- ✓ Bulletin - Requirement for vaccination or negative result COVID-19 PCR test,
 - *We suggest that you show a copy of this Bulletin to your Pediatrician, Family Physician or local Public Health Unit when requesting a COVID-19 Vaccination or a COVID-19 PCR Test*
- ✓ Short Break Profile Form for overnight respite intake,
- ✓ Sunbeam’s most recent Annual Report:

<https://sunbeamcommunity.ca/wp-content/uploads/2021/07/Sunbeam-Annual-Report-2020.pdf>

On behalf of Sunbeam’s Clinical Supervisor for Children’s Respite, Stallin Brown, myself and our front-line direct support team, we look forward to resuming overnight respite services at Kids Hub this fall.

Sunbeam’s new oversight of program operations, staffing and care standards provides the high quality, professional and compassionate services that you and your family can rely upon.

Sincerely,

Lourdes Toro
Director, Community Living Services

CONTACT US

For further information and any other general inquiries about Sunbeam Kids Hub Children’s Overnight Respite Program, please contact us by:

Email: respite@sunbeamcommunity.ca

Telephone: (519) 741-1121 extension 2220

If you would like a mailed copy of this package, please contact Denis Zikovic:

d.zikovic@sunbeamcommunity.ca

www.sunbeamcommunity.ca

BULLETIN: Overnight Respite Program (Children and Adults) **Requirement for Vaccination or Negative Result COVID-19 PCR Test**

Sunbeam Community & Developmental Services offers overnight respite services for individuals living with a developmental disability and/or having Medically Fragile / Technologically Dependent care and support needs. Our overnight respite programs are offered at several Sunbeam locations across Waterloo Region and are available to individuals and families across Central and West Regions of Ontario.

Effective October 1, 2021, it is a requirement of all Sunbeam overnight respite programs that individuals provide, upon admission for a respite stay, evidence of either:

- Evidence of being **fully vaccinated**, or
- A **negative** result COVID-19 PCR test* with the test swab having been taken **no more than 72 hours (3 days) prior to respite stay admission date.**

Due to the nature of our overnight respite programs welcoming individuals from a wide variety of communities, this admission requirement is an essential measure to ensure we are providing a safe environment for all individuals supported at our respite locations.

Families and advocates of respite program clients are advised to consult with their family physician, local public health unit or local / regional COVID-19 vaccination and assessment centres to arrange for COVID-19 vaccination if eligible, or to ensure that requisite PCR test is performed within the timeline stated above such that the results are known by the proposed date and time of overnight respite admission. The public health unit contact information for the regions supported by our respite programs is included on the next page for your reference.

Per Ontario Government regulations, a person is **fully vaccinated** against COVID-19 if:

- a) they have received,
 - i. the full series of a COVID-19 vaccine authorized by Health Canada, or any combination of such vaccines,
 - ii. one or two doses of a COVID-19 vaccine not authorized by Health Canada, followed by one dose of a COVID-19 mRNA vaccine authorized by Health Canada, or
 - iii. three doses of a COVID-19 vaccine not authorized by Health Canada; and
- b) they received their final dose of the COVID-19 vaccine at least 14 days before providing the proof of being fully vaccinated."

If required to produce evidence of a negative result COVID-19 test with the test swab having been taken no more than 72 hours (3 days) prior to respite stay admission date, examples of timing would be:

| Planned respite admission day | COVID-19 test swab no sooner than | Planned respite admission day | COVID-19 test swab no sooner than |
|--------------------------------------|--|--------------------------------------|--|
| Monday | Friday | Friday | Tuesday |
| Tuesday | Saturday | Saturday | Wednesday |
| Wednesday | Sunday | Sunday | Thursday |
| Thursday | Monday | | |

* If test result is **positive**, Respite Admission is cancelled, and the family / advocate is advised to consult with their physician and local public health unit to receive direction on required COVID-19 precautionary measures to be followed.

Contact Information for Local Public Health Units

| Public Health Unit | Contact / Inquiry Details |
|----------------------------|---|
| Waterloo Region | Region of Waterloo Public Health Website: www.regionofwaterloo.ca/en/living-here/covid-19-information-centre.aspx Telephone: (519) 575-4400 |
| Wellington Guelph Dufferin | Wellington Guelph Dufferin Public Health Website: www.wdgpUBLICHEALTH.ca/your-health/covid-19-information-public Telephone: (519) 822-2715 |
| Peel Region | Region of Peel Public Health Website: www.peelregion.ca/public-health/ Telephone: (905) 799-7700 |
| Halton Region | Halton Region Public Health Website: www.halton.ca/For-Residents/New-Coronavirus Telephone: (905) 825-6000 |
| York Region | York Region Public Health Website: www.york.ca/wps/portal/yorkhome/health/yr/covid-19 Telephone: 1-877-464-9675 |
| Simcoe County | Simcoe Muskoka District Health Unit Website: www.https://www.simcoemuskokahealth.org/Topics/COVID-19 Telephone: (705) 721-7520 |

To learn more about Sunbeam Community & Developmental Services, please visit:

www.sunbeamcommunity.ca

Complete this form and return it

- By FAX to: 519-743-4730 or
- By EMAIL to: respite@sunbeamcommunity.ca

SHORT BREAK PROFILE FORM

Original

Updated

Name: _____

Date of Birth: _____

Date of Profile Completion: _____

Completed with Assistance of: _____

Completed by: _____

DAILY LIVING NEEDS:

This child knows how to use the 9-1-1 system. YES NO

This child knows how to deal with household emergencies (what to do in the event of a fire, dealing with safety emergencies). YES NO

This child can recite their name, address, and telephone number, and can use a telephone. YES NO

This child demonstrates good street safety skills (e.g., crosses the street safely, safety around strangers, remains with group/staff). YES NO

This child can navigate through neighbourhood (e.g., familiar with surroundings).

YES

NEEDS HELP

NO

This child can solve simple problems and make day-to-day decisions for him/herself.

YES

NEEDS HELP

NO

This child knows how to use stove, oven, and other kitchen equipment safely.

YES

NEEDS HELP

NO

This child can read/write/complete simple notes or applications, including own name, address, and telephone number.

YES

NEEDS HELP

NO

This child can dress themselves appropriately.

YES

NEEDS HELP

NO

This child can take care of their own personal needs consistently and effectively – specifically, showering, shaving, dental, toileting, menstrual care.

YES

NEEDS HELP

NO

What activities does this child enjoy?

What support may be needed at mealtimes?

This child sleeps through the night...

USUALLY

SOMETIMES

RARELY

How does this child communicate expressively/receptively?

- Does this child deal with any behavioural issues that impact on safety of self or others (e.g., running away, aggression, self-injury, etc.)?
- Have those issues ever resulted in contact with the police (e.g., sexual acting out, etc.)?
- Are there any court or probation orders in place?
- Please describe concerns in brief along with recommended strategies.

MEDICAL/HEALTH HISTORY:

Describe this child's current medical/mental health and any confirmed diagnoses:

Does this child have epilepsy or a seizure disorder?

What does a typical seizure look like?

How often do they happen?

How long do they usually last?

Does this child ever require medical attention after a seizure?

Does this child require any other kinds of special care (e.g., g-tubes, seizures, monitoring of bowel movements, regular blood work, etc.)? Use of specialized equipment? Please describe:

Other information: